

LAND USE PROCEDURES

14 Attachment 1

**SCHEDULE A  
MINOR SUBDIVISION  
LAFAYETTE TOWNSHIP  
(Subsection 14-1.9)**

[Ord. No. 2011-08 § 6; Ord. No. 2013-03 § 4; Ord. No. 2014-05 § 1; Ord. No. 2021-11]

DATE: \_\_\_\_\_ APPLICANT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

		APPLICANT		TOWNSHIP	
		Complies	Waiver Request	Complies	Does Not Comply
1	15 copies of completed application form.				
2	15 copies of the plans prepared, signed and sealed by a New Jersey professional land surveyor or New Jersey professional engineer or other professional as required and folded into 8 1/2 x 11 inches with the title block showing.  All applications for properties located in any zone shall submit electronic plans to the Board Secretary, in pdf form, or as otherwise agreed to by the Board Secretary and Board Engineer.				
3	Payment of applicable fees and deposits (escrow).				
4	Proof of ownership; if applicant is not owner, consent of owner to submit application.				
5	Certification from Tax Collector or Municipal Clerk that all taxes and assessments are paid to date.				
6	List of any approvals which may be required by other units of government or agencies thereof.				
7	If a corporation or partnership, names and addresses of all officers, stockholders and/or partners with more than 10% interest.				
8	Block and Lot numbers as assigned by the Tax Assessor.				
9	Maps clearly and legibly drawn.				
10	Tax Map sheet, block and lot number in the title block.				
11	Name, address and telephone number of person who prepared plat.				
12	Applicant's and/or owner's name and address, telephone number and signature on drawings.				

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		APPLICANT		TOWNSHIP	
		Complies	Waiver Request	Complies	Does Not Comply
13	Certification block for Land Use Board Engineer, Chairperson and Secretary of the Board's signature.				
14	Date of drawing and date of latest revision on each drawing and on cover sheet, if present.				
15	Certification that lots are staked and flagged.				
16	Permission to inspect premises.				
17	Graphic and numerical scale.				
18	Maps to be drawn to a scale not smaller than one inch equals 100 feet.				
19	North arrow and reference meridian.				
20	Key map showing entire tract and relation to surrounding areas with proposed lot lines (at Tax Map scale).				
21	Zone district and their boundaries on and within 200 feet of the property.				
22	Tabulation of zone district bulk requirements and proposed bulk requirements for each lot (zoning schedule).				
23	Names and addresses of adjoining property owners as shown on municipal tax records.				
24	Acreage of entire tract to nearest 0.01 acre.				
25	Area of each proposed lot to nearest 0.01 acre.				
26	Area of each proposed lot to the nearest square foot.				
27	Lot areas calculated exclusive of rights-of-way (see definition of lot area).				
28	Proposed new lot metes and bounds deed descriptions including: easements, covenants, restrictions, roadway, and sight triangle dedications, existing and proposed.				
29	Certified survey of the property showing bearing of all existing and proposed property lines to the nearest second.				
30	Certified survey of the property showing distances of all property lines to nearest 0.01 foot.				
31	Setback distances of existing structures (side, rear and front).				
32	Minimum building setback distances and lines (front, rear and side). (Allowable building envelope)				
33	Any rights-of-way, existing or proposed.				

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		Complies	Waiver Request	Complies	Does Not Comply
34	Topographic data with contours at two-foot intervals.				
35	Location and area of all slopes between 15% and 25%, including those within 200 feet of the portion to be subdivided (show crosshatched).				
36	Location and area of all slopes greater than 25%, including those within 200 feet of the portion to be subdivided (show crosshatched).				
37	Calculations supporting lot size adjustment for critical areas (non-residential).				
38	Any other significant natural terrain features.				
39	Location of all swamps and wetland within the subdivision and within 200 feet of the portion to be subdivided described by metes and bounds and with applicable transition zone shown. Include evidence of interpretation of wetland "Priority".				
40	Location and limits of existing floodplain, as required by ordinance.				
41	Calculations supporting location of floodplain limits.				
42	Location on site and within 200 feet of the property lines of the following:				
	a. Watercourses.				
	b. Wooded Areas.				
	c. Easements.				
	d. Rights-of-way.				
	e. Roads.				
	f. Railroads.				
	g. Canals.				
	h. Rivers.				
	i. Buildings.				
	j. Structures, including drainage structures.				
	k. Rock outcrops.				
	l. Ponds and lakes.				
43	Primary and reserve sewage disposal areas with Sussex County Health Department soil logs shall be provided on each new lot and remainder. Documentation shall be provided by the applicant's engineer certifying that both the primary and reserve areas are suitable for construction of an individual sewage disposal system in accordance with N.J.A.C. 7:9A.				

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		Complies	Waiver Request	Complies	Does Not Comply
44	Location of the test holes accurately designated.				
45	Driveway location restrictions imposed due to sight distances.				
46	When revised drawings are resubmitted, provide one copy with revisions highlighted on each applicable page. Also submit seven additional sets of revised plans.				
47	The applicant shall file with the Secretary of the Land Use Board two copies of the subdivision plat reduced to the current scale of the official Lafayette Township Tax Maps encompassing the area of the subdivision, or in the alternative, reduced to a scale chosen by the Township Engineer. The applicant shall pay to the Township of Lafayette the cost of transferring the data on the final map including, without limitations, lot lines, easements to public bodies and conveyances for road purposes. A deposit for this cost shall be made to the Secretary of the Land Use Board in accordance with Schedule H of the Land Use Fees.				
48	Contiguous unconstrained land, per § 13-8.5d.				
49	Consent of Owner for Fees.				

I certify that the above checklist items have been accurately shown on the drawings and other application documents submitted with this application.

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Applicant's Engineer/ Surveyor